

CARLISLE AREA SCHOOL DISTRICT

SECTION: PROFESSIONAL EMPLOYEES

TITLE: DRESS AND GROOMING

ADOPTED: September 21, 2006

REVISED: September 21, 2017

425. DRESS AND GROOMING	
1. Purpose	Professional employees set an example for their students to follow in dress and grooming and should present an image of dignity and encourage respect for authority. These factors act in a positive manner towards the maintenance of school and classroom discipline.
2. Authority SC 510	The Board has the authority to specify reasonable dress and grooming guidelines for staff, within law, that will prevent an adverse impact on the educational program.
3. Guidelines	When assigned to district duties professional staff members shall be physically clean, neat, well-groomed, and dressed in a manner reflecting professional assignment.
4. Delegation of Responsibility	<p>If an employee feels that an exception to this policy would enable him/her to carry out assigned duties more effectively, a request should be made to the principal.</p> <p><u>Staff Dress Code</u></p> <p>A professional standard of dress requires that staff members be readily distinguishable from students. Positive role modeling is a part of the employee's professional responsibilities. These guidelines are designed to have employees project a professional image while taking advantage of more casual and relaxed clothing.</p> <p>The 2010 revision of the CASD <u>Supervision, Evaluation and Rating Procedures for Professional Personnel</u> addresses this in Section A of Personality. It states that the employee maintain personal hygiene by being well groomed and appropriately attired and exemplify good habits of personal cleanliness.</p>

Attire For Regular School Days, District Days, Inservice Days

Men:

Pants - Dress pants and khakis, Chinos, or Dockers type pants are acceptable. Inappropriate pants include jeans of any color, shorts or sweat pants.

Shirts - Polo, golf, buttoned and/or collared shirts are acceptable. T-shirts or muscle shirts are inappropriate.

Shoes - Appropriate footwear.

Women:

Skirts or dresses - Must be of a modest length. Skirts or dresses that do not reach the tips of finger tips when arms are extended below the waist are not to be worn.

Pants – Dress pants and capri-type pants are acceptable. Inappropriate pants include jeans of any color, short or sweat pants. Leggings may be worn with a top that reaches the tips of the fingers when arms are extended. The print may not be distracting to the learning environment.

Shirts - The following is considered inappropriate: low cut tops that expose cleavage, shirts and tops with low cut backs, spaghetti straps, midriff tops, tube tops, tank tops, sheer, or revealing clothing that expose personal body parts or attract undue attention.

Shoes - Appropriate footwear.

CAEA Casual Dress Days and one other Principal-Designated Theme Days (not to exceed one per month)

- It is expected that the apparel will be casual but not sloppy.
- Shorts, skirts, dresses must be of a modest length. Shorts, skirts or dresses that do not reach the tips of finger tips when arms are extended at the waist are not to be worn.
- Jeans may be worn provided they are clean and not ripped or torn.
- T-shirts and sweatshirts are acceptable on spirit days only.
- Flip flops are not considered acceptable footwear.
- Shorts (except sport shorts) are acceptable on field days and/or theme days.

Field Trips

Dress is either professional or casual depending on the activity.

<p>School Code 510</p>	<p>Physical Education, Athletics</p> <p>Physical Education teachers shall wear clothes that are appropriate for teaching physical education.</p> <p>Coaches who are assigned instructional responsibilities are expected to abide by the guidelines for regular school days.</p> <p>General Guidelines For All Staff:</p> <p>All clothing and shoes should be in good condition, clean and neat. The following items are considered inappropriate:</p> <ul style="list-style-type: none">• Spandex running or biking shorts.• Visible underwear (boxers, thongs, panties, bra straps).• Visible stomach area.• Flip flops. <p>If an item of clothing is deemed inappropriate, the employee will be given a verbal warning the first time and may be sent home to change clothes. Progressive disciplinary action will be taken for further dress code violations.</p>
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